

SECRET

Approved For Release 2001/08/01 : CIA-RDP84-00499R000600020004-5

Executive Registry
7-1632/4

25 May 1971

MEMORANDUM FOR THE RECORD

SUBJECT: Comments on OIG Study "Information Management in the Agency"

1. It is my understanding that this study was undertaken at the direction of Col. White for the purpose as stated in paragraph one of the Introduction.

2. Much of the study relates to matters of primary concern to elements outside the Cable Secretariat, though in a number of instances the Cable Secretariat is involved since cables constitute a significant portion of what the study refers to as the information explosion. Relative to those aspects of the problem outside this office, I can comment only that the study seems well prepared and should serve as a basis for further study leading to a recommended course of action supported by comments and concurrences of those directly involved.

3. With reference to those matters with which I am more familiar, I would comment that a) there are a few relatively minor misstatements (see attached), b) the conclusions expressed in paragraphs 17 and 18 of the Summary and Conclusions insofar as they relate to cable dissemination by the Cable Secretariat are not supported by an expression of facts or comments of the operating officials directly concerned. Lacking these, I don't see how anyone could determine that the benefits which might accrue from fashioning a central authority for information management would be appreciably better than the situation at present. The benefits could be many or few, but there should be more in the way of facts and opinions of those with experience in the area of dissemination - all aspects. Why the opinions or comments of those with experience in doing the job are not sought I don't know, but in my opinion, the study is weakened by not having such comments or concurrences.

HS/TC 713

Approved For Release 2001/08/01 : CIA-RDP84-00499R000600020004-5

SECRET

GROUP 1
Excluded from automatic
downgrading and
declassification

SECRET

Approved For Release 2001/08/01 : CIA-RDP84-00499R000600020004-5

In my own case, the report was not submitted in either draft or finished form for comment, despite the fact that this office is very much concerned.



25X1A

Cable Secretary

Attachment
a/s

SECRET

SECRET

Approved For Release 2001/08/01 : CIA-RDP84-00499R000600020004-5 Attachment

Notes/Comments on Information Management in
the Agency, Office of the Inspector General
March 1971

P. 18, para 8 -

"...some Defense hard copy, nontelegraphic..."

Don't recall that we handle any nontelegraphic Defense items.

P. 19, para 9 -

"...distribute to one organizational echelon below directorate level..."

Not really representative of what we do - we regularly disseminate to Directorate, Office, Division, Staff, Staff component.

P. 19, para 10 -

"... these cables are passed immediately to the Intelligence Watch..."

Actually, they are analyzed then passed to IW.

P. 21, para 14 -

"In practice, such validation is pro forma..."

Don't believe this is an accurate description.

P. 21, para 14 -

"nevertheless, these requirements are accepted by CRS and the Cable Secretariat..."

Not the case - Cable Secretariat checks to ensure that requirements are in accord with approved mission and then passes the matter back to the originator.

SECRET

SECRET

P. 22, para 17 -

"The Cable Secretariat estimates the cost of handling cables at approximately \$1.75 each."

Stated so closely to NSA's figure of \$2.00 for each copy, this could be taken to mean Cable Secretariat costs is \$1.75 per copy. It isn't.

P. 23 and 24, para 21 -

"As a result, the analysts in the OSP registry must read the long and complex messages completely and carefully..."

In the context presented, one could interpret this to mean CS and CRS do not need to read completely and carefully. Speaking for Cable Secretariat, this is not the case.

P. 25, para 25 -

The use of such words as "rife with duplication" and the "so-called ACT II" tend to color or flavor this part of the Study. In my opinion, there are essential differences in requirements and their implementation which might be cited in support of the basis for the CRS and the Cable Secretariat to be separate units, but no mention is made of these. One can assume from this paragraph that the documents being analyzed are considered more or less identical and that the requirements relating to the dissemination of those documents should be more or less identical. This is not the case, nor does the paper attempt to support this implied assumption with example or fact.

SECRET



UNCLASSIFIED

Approved For Release

INTERNAL
USE ONLY

01 : CIA-RDP84-00499R000600020004-5



CONFIDENTIAL



SECRET

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

Cable Secretary
1A-53 Hqs.

EXTENSION

5838

NO.

DATE

12 August 1971

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

Asst. to Exec. Dir-Compt
7D-59 Hqs.

12 Aug 71

1 - 3 Any comment?

2.

3.

IG

8/13

8/16 GMS

4.

5.

EXDIR

30 AUG 1971

JHW

6.

7.

8.

Labl Sec

31 Aug 71

JTB

9.

10.

11.

12.

13.

14.

15.

I'm glad to have this, but I don't think we should be concerned in writing. I have called Gordon TB to thank him & to explain the way we write papers (without consensus etc) GMS

Approved For Release 2001/08/01 : CIA-RDP84-00499R000600020004-5

FORM
3-62

610

USE PREVIOUS
EDITIONS

SECRET



CONFIDENTIAL

INTERNAL
USE ONLY

UNCLASSIFIED